



: Yes.

Q. For year two, is the expected number of internal teams the same?

A: At this moment we are not requiring any additional teams, however, as the program scales and hub institutions grow in coming years we are open to discussing how hubs can support more teams.

Q: What is the size of a team?

A: Each team consists of 4-6 students.

Q: What are the student team faculty make-up requirements for student hotspotting teams?

A: It is required that student teams have at least three faculty member: one physician, one nurse, and one social work member. Faculty members can oversee multiple teams as they see fit. We recommend that at least one of the faculty members be from the same institution as the students.

Q: What is the role of the faculty member as part of the student hotspotting team?

A: Faculty members or “advisors” will assist teams as needed with administrative barriers faced, navigating the healthcare and social service system, allocating funds, and recruiting and mentoring students.

Q: What is the faculty’s role in the hub?

A: Faculty may be tapped as project leads or remain as support for the internal hotspotting teams; it is up to the institution applying to determine that faculty’s role in programmatic operations.

Q: Student rotations from university partners are usually 6-8 weeks; do the students have to be a part of the hub for the whole year?

A: Students should participate as part of the hotspotting team from the kick-off to wrap up. If at any time the student teams are unable to complete the year, teams should reach out to the Camden Coalition with a replacement member.

Q: What if a hub has more teams due to geographic location? Will they have access to more funds?

A: The Camden Coalition will ensure that you have the appropriate funding to host the event.

Q: To support continuity and leverage momentum, might it be possible to initiate a new cohort of teams during the March-Sept timeframe (between the completion of year one but before the start of the official year two timeline)?

A: Absolutely! The hubs are free to run the program as they feel fit in this manner. However, the Camden Coalition’s operational oversight will only run during the 7 month cohort.

IV. Preceptors

Q: What does the RFP mean when it says that a hub representative must participate in preceptor training?

A: Hubs must recruit one preceptor to participate in training and precept assigned teams. We expect them to actively precept calls, but will be paired with an experienced precepting partner.

Q: Where will the preceptor training take place and how long will that be?

A: The preceptor training will take place electronically through a media conferencing software, with a potential in person meeting. More information to come to selected hubs.

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Q: Should the preceptor be a faculty or could it be a student/resident?

A: We are happy to discuss potential candidates with the hubs, and help decide who would be a good candidate. We encourage the hubs to select an individual that has experience working with individuals facing complex health and social needs.

Q: Will the assigned independent teams come with their own preceptor identified?

A: The Camden Coalition will be recruiting and assigning preceptors to the independent teams.

Q: What is the role of the hub preceptor in terms of time commitment?

A: All preceptors will go through preceptor training and participate in monthly hour long case conferencing calls. Hub preceptors should expect to commit to a few hours a month.

V. Selection

Q: How many hubs do you plan to select?

A: Three hubs will be selected year one with the possibility of expanding in coming years.

Q: What is the scope and type of support the hubs will supply to the assigned independent teams?

A: Hubs will support independent teams by serving as host for the kick-off and wrap up, scheduling case conferencing calls, monitoring the communication platform that the Camden Coalition will supply, ensuring database compliance, and responding to team inquiries.

Q: When's the start of the timeline for the second year?

A: The second year is expected to mirror the first year.

Q: Where will the hub selection interviews take place?

A: Hub interviews will take place virtually via Skype or Zoom. Selected interviewees will be contacted by phone and email the first week of April to schedule.

VI. Responsibilities

Q: Can you say more about the nature of the relationship between Camden Coalition and the hubs throughout the year?

A: The relationship between the Camden Coalition and the selected hubs will entail monthly program management calls to discuss progress, issues encountered and deliverables. In addition, hubs will also have a direct contact person at the Camden Coalition that they can reach out to at any time.

Q: The RFP notes that the hub is responsible for managing the communication platform. What is the platform to be provided and can you elaborate on this responsibility?

A: We are still identifying a platform, but it will likely be Slack or similar to Slack. Management of the communication platform involves reminders for content, answering questions in a timely manner, and providing programmatic updates.

Q: The RFP states that the hub must ensure the participation of 2-5 hub leaders at national event. What is the national event?

A: We are still working out what the national event looks like for our hubs. The hubs should expect to participate in the national event in November 2017, likely in Los Angeles, CA. More information to come.

Q: How will the institution/project leads coordinate with the program pieces that the Camden Coalition administers?

A: Hub project leads will be required to participate in hour long monthly check-in calls with the Camden Coalition. This time will serve to coordinate these pieces and problem solve any issues the hub is facing in implementation. In addition, contact points at the Coalition will be available at any time to address questions.

VII. Miscellaneous

Q: If we have internal grants supporting some internal teams, can we use the data we gain for scholarship or publication purposes as well as provide data to the Camden Coalition?

A: Yes, we will be drafting publication guidelines to be sent at a later date.

Q: What constraints are placed on the utilization of any data procured as part of our hotspotting participation?

A: The Camden Coalition will supply a database to the teams to record data while working with patients. Guidelines on utilization of data will be provided at a later date.

Q: What is the student hotspotting program database and how do we ensure compliance?

A: Our current database is currently being transitioned; we are still working through the details but we expect to present hubs with a system for tracking their progress through the program. The Camden Coalition will discuss with hubs strategies to ensure compliance.

Q: What is the future connection to the National Center for Complex Health and Social Needs?

A: The Interprofessional Student Hotspotting Collaborative is an initiative of the National Center. For more information on the National Center please feel free to visit the Camden Coalition's website.

Q: Is it possible for hub-based teams to utilize a communication/charting platform of their own choosing if the hub funds the purchase of said platform?

A: We are open to discussion and recommendations for communication platforms. We hope that hubs using different software will also provide this to assigned independent teams.

Q: Is there any way to preview the curriculum?

A: The Camden Coalition curriculum is open source. Please reach out to studenthotspotting@camdenhealth.org directly to gain access to our curriculum. The selected hubs will receive a welcome packet with more information on timelines and curriculum distribution for this upcoming years cohort.

Q: Would hubs be able to implement their own curriculum internally while also providing the "standard" level of support for independent teams?

A: We are open to discuss curriculum with the selected hubs. The Camden Coalition along with Primary Care Progress will deliver the content to students during the initial program year. As the hubs begin to scale and grow in coming years, we would expect the hubs to have more responsibility in delivering some of the content.

Have a question that was not addressed here? E-mail us at studenthotspotting@camdenhealth.org!



The Interprofessional Student Hotspotting Learning Collaborative is sponsored by the National Center for Complex Health and Social Needs, Association of American Medical Colleges, Primary Care Progress, the Council on Social Work Education, and the National Academies of Practice.

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